



My Carbon Reports Guide

We're pleased to share your Carbon Compatible reports. Here's a quick guide on how to use them.

What's in the report

- Monthly share of Jani-King's carbon emissions from April 2023 onwards, in **kgCO₂e**.
- Full data range provided to align with different carbon reporting systems.
- Reports are issued quarterly.

How to access

1. Go to *My Carbon Reports*.
2. Select the region where your site is located.
3. You'll see all reports from April 2023 to the most recent quarter.
4. Download only the reports covering the period Jani-King has been your provider.
 - *Example:* If your service began in Feb 2025, use the Jan–Mar 2025 report (take Feb–Mar data), then continue with the following quarters.

For multiple sites

- If your sites are in different regions, access each region's reports separately.
- If you have multiple sites in the same region, apply the same monthly data from that region's report to each site.
 - *Example:* 3 sites in Auckland South → use the same Auckland South figures for all 3.
 - 3 sites across Hamilton, Auckland South, and Wellington → access each region's report individually.

For any questions, please email polina.maslova@janiking.co.nz